

N Z Trips & Parking Database Bureau Inc.

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N E W Z E A L A N D

NOTICE of the Third Annual Meeting of the NZTPDB to be held at the Hyatt Regency, Auckland - 5.30 pm on Monday 5th September 2005.

The business of the Third Annual Meeting shall be:

- (1) Attendance and Apologies
Note:- All present at the IPENZ Conference are welcome to attend the AGM and contribute in any debate. But only full members, and their nominated representative may vote
- (2) To Consider and Confirm the Minutes of the Second Annual Meeting held on the 7 September 2004. **(Minutes Attached)**
- (3) To Receive the Annual Report of the Chairman and Administrator of the TPDB. For 2004/05. **(To be forwarded separately)**
- (4) To Receive and adopt the Financial Statement of the TPDB for the period July 2004 to June 2005. **(To be presented)**
- (5) To consider and adopt the proposed Annual Plan and Budget for 2005/2006.
(The2004/2005 Annual Plan and performance, together with the Board's proposed 2005/2006 Annual Plan are attached)
This item also provides an opportunity for members to discuss and suggest any information on proposed research, publications, seminars or conferences proposed for 2005/2006.
- (6) To elect two members to the Board.
The rules provide for 2 members to retire in rotation. They may be nominated for election along with any other candidates. **(A Nomination Form is Attached)**
Note 1:- The Board resolved at its Meeting on the 19th August that this year nomination (on the appropriate forms and accompanied by biographical notes of up to 50 words) would be received up to the time of the commencement of the Annual Meeting.
Note 2.For information the Rules provide for the Board to comprise the Chairman, appointed for 3 years, 6 Board members 2 elected each year in rotation, and 2 appointed members (IPENZ and LTNZ) This year the two Board members standing down include Chris Freke and Steve Reddish who are both seeking re-election.
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- (7) A brief presentation and discussion on our progress with comparisons and calibration of Trip Rates and Parking Demand with UK/TRICS, Australia, and US/ITE Databases and our liaison with those sister organisations . By Malcolm Douglass.
- (8) General Business.

*The Board for 2005/2006 will hold a brief meeting following this Annual Meeting.
Absent Board members may nominate contact persons to attend, but not to vote, at this Board meeting.*

The NZ-TPDB is an Incorporated Society and a Focus group of the IPENZ Transportation Group. Its purpose is to collect Data on Surveyed Trips, Parking and Traffic and share it with NZ professional engineers and planners.