

N Z Trips & Parking Database Bureau Inc.

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N E W Z E A L A N D

NZ TRIPS AND PARKING DATABASE BUREAU -SPECIAL MEETING GENERAL MEETING 7.12.05

Held; At the offices of Traffic design Group , Christchurch
9.00am Wednesday 7 December 2005

Present: Dave Gamble (TP), Michael Blyleven (IPENZ), Mike Tottman (Transit),
Melissa Foster (BECA), Melanie Muirson (MWH), Simon Robertson (OPUS),
Neil Bennett (LTNZ), Malcolm Douglass (DCS), Steve Abley (SA),
Don McKenzie (TDG), and Ryan Rolston(TDG)

Welcome: Dave Gamble welcomed everyone and indicated his appreciation for the opportunity to meet together for informal discussion prior to the Special General Meeting.

Presentation: Malcolm then noted that this special meeting gave an opportunity to explain the work of the Bureau. He then presented his slideshow covering the changes in trips and parking 1970 to 2000 and the work of the Bureau. This presentation is also to be delivered to the Road Controlling Authorities Forum in Wellington on Friday 9 December.

The Formal General meeting Commenced at 9.40 am.

Present: As above.

Apologies; Nick Bryan (Ecan), and for lateness Stuart Woods (CCC)

Audited Annual Accounts:

Malcolm distributed the audited accounts of the Bureau for the year ending 30 June 2005.

Dave commented that this meeting was necessary because of the misalignment of auditing timeframes and consequently only provisional accounts were presented to the Annual Meeting.

The Accounts had been distributed to all members and no comments or submissions had been received from members for referral to this meeting.

Malcolm discussed the minor change from AGM preliminary budget/accounts to those now, being presented,, which related to accrual of forward payment of fees into next year's accounts

It was noted that the conservative forward budget for 2005/06 activities was forecast at \$40,000.

Dave emphasised that the Board was firm on the requirement for the Bureau to work within the annual finances available.

Malcolm signalled expectation of a move towards more user-pays for Bureau funding in the future combined with some LTNZ research funding to assist in achieving all of the Bureau's strategic objectives

There were no questions from the floor

RESOLVED That the Auditors report and the Financial Statement of the NZTPDB be received and the Annual Accounts for the year ending 30 June 2005 be approved.

Moved Neil Bennett, Seconded Melanie Muirson

Signed as a true and correct record

Chairman..... Date.....