

ATTACHMENT 4.

N Z TRIPS PARKING DATABASE BUREAU

An IPENZ Transportation Focus Group
FOR THE EXCHANGE OF TRIP & PARKING SURVEY DATA BY LAND USES

ANNUAL PLAN AND BUDGET for 2003/2004

INCOME assumes paid membership at twice that of 2002/03 ie \$ 40000

Key OBJECTIVE 1.

To grow the NZTPDB Society Membership from 20 to 40 members.

This is to be achieved over all membership classes through direct contact and increased levels of knowledge and understanding of the Bureau Services.

Fee for professional time	\$ 3000	
Cost of update and starter kits	\$ 2000	
Prepare 3 monthly Emailetters	\$ 1500	
Membership contact tolls etc	\$ 1000	\$7500

Key OBJECTIVE 2.

To revise and expand the database.

This is to be achieved by reviewing the existing information and introducing other dependent variables in addition to floor area as appropriate and the addition of surveyed information available from surveys by members and others.

Fee for Professional time	\$2500	
Fee for further survey analysis	\$4000	
Costs of CD Data Revision	\$2000	\$8500

Key OBJECTIVE 3.

To complete present research and publish results.

Current trips and parking demand research includes

1. Central City Residential Apartments	\$3600	
2. City Centre Survey Review	\$4000	
3. LTSA Household Survey Analysis	\$2400	\$10000

Key OBJECTIVE 4.

To maintain administrative processes for the Society.

Administrative overhead fee	\$2500	
Office expenses, communication, travel	\$1500	\$ 4000

Total Plan Budget \$30000

This provides a contingency sum of \$10000 for Board review January 2004.

Malcolm Douglass and Don McKenzie - 12 September 2003.