

# NZTPDB

NZ TRIPS & PARKING DATABASE BUREAU INC

## **MINUTES OF FIFTH ANNUAL GENERAL MEETING IPENZ TRANSPORTATION CONFERENCE 2007**

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**Held:** At the Transportation Conference 2007, Sebel Trinity Wharf Tauranga –  
at 8.30 a.m. Tuesday 9 October 2007

**Present:** Dave Gamble (Chairman)  
Malcolm Douglass (Administrator)  
Bob Gibson, Ian Clerk, Bruce Conaghan, Graeme Bean,  
Tim Mueller, Peter McCombs, Roger McLeay, Daniel  
Tate, Wes Edwards, Wayne Thompson, Eddie cook,  
Steve Reddish, Roger Dunn, Wayne King, Larry  
Cameron, Andrew Metherell, John Gottler, Matt Ensor,  
and Peter Doupe' (AITPM),

**Apologies:** J Winter, C Freke, Tony Brennand, Steve Abley, Stephen  
Burnett, Steve Spence, David Gennard, Stuart Woods

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### **1. APOLOGIES AND WELCOME**

Moved *“That the above apologies be accepted”*.

Conaghan/Reddish.  
Carried

### **2. MINUTES OF FOURTH AGM 9.October 2006.**

The Minutes of the Fourth AGM held at Rydges hotel Queenstown  
which had been previously circulated were taken as read.

**Moved** *That the Minutes of the Fourth Annual Meeting be approved as  
a true and correct record.*

Conaghan/Dunn  
Carried

### **3. CHAIRMANS ANNUAL REPORT for 2006/2007**

Tis had been previously circulated and were summarised by the  
Chairman who drew attention to the highlights, in particular the  
success of the march workshops, the possibility of a new trading  
name, the continued increase in membership, and the use of the  
website, the continuing update of the Database and the Research  
Grants from LTNZ for the research of UK /NZ correlations,  
Transportation assessment Guidelines and the National Travel Profile  
research which was all being undertaken this year.

Moved *“That the Chairman’s Annual Report be received.”*

Reddish/King  
Carried

### **4. AUDITED ACCOUNTS and FINANCIAL STATEMENT 2006/2007**

The Audited accounts had been circulated previously as a supplement  
to the Annual Report. Malcolm presented a summary financial  
statement for the information of the meeting.

He also described the current financial situation noting the changes since last year with increased income and this being used for additional work on the data base and procedure manuals and also establishing the website. Due to the date of the end of the year and invoices to LTNZ for research payments it was noted that net current assets at 30 June were \$19,199.

Moved “*That the audited accounts and the financial statement for 2006/2007 be received and adopted.*”.

King/McCombs  
Carried

## 5. PROPOSED AMENDMENTS TO THE RULES

As set out in the Agenda due notice had been given on the following changes which were recommended by the Board and described by the chairman as being to give greater clarity to the existing provisions, (new wording underlined):

**(a) THAT Rule 2 Definitions** Include the definition:- ‘Contact Person and Associates are individuals identified in each member organisation the former to be the member’s official Bureau liaison person’.

and a consequential change to

**Rule 9.1 (1)** to read ‘maintenance of the Register of members, contact persons and associates’

( This is proposed to recognise ‘contacts’ and ‘associates’ in the rules.)

Reddish/King  
Carried

**(b) THAT Rule 5.1 Membership** after the paragraph covering membership classes A-D to read

‘While Members of NZTPDB need not be members of the IPENZ Transportation Group they shall have demonstrated a technical interest in the pursuit of field surveys, investigations and design dependent on a knowledge of travel patterns, vehicle trips parking and land-use. Membership can also be granted to organisations and individuals resident outside New Zealand.’

( This is proposed to clarify the criteria for membership and enable overseas members),

King/Dunn  
Carried

**(c) THAT Rule 7.1** Membership of the Board and the rule relating to the qualification of the Chairperson to read:

(1) ‘A Chairperson, who shall be a member of the Transportation Group of IPENZ.’

( This is proposed to clarify the position of nominees for the position of Chairperson who must be a member of the constituent and reciprocal member body but do not need to full members of IPENZ.)

Dunn/King  
Carried

## 6. PROPOSED ANNUAL PLAN 2007/2008

The Chairman noted that the proposed Annual Plan for 2007/2008 was included in his Annual Report and it continues the existing liaison and research work but has a greater emphasisi on collecting more survey information.

Moved:- ‘*That the proposed Annual Plan for 2007/2008 be confirmed.*’

King/ Clark  
Carried.

**7. ELECTION OF BOARD MEMBERS.**

Dave referred to the service of last years Board and not4d that Ian Clark and Tony Brennand had been re-nominated. There were only these two two nominations for the two vacancies. There being no other nominations the Chairman declared Messrs Clark and Brennand duly elected.

Carried by acclamation.

**8. GENERAL BUSINESS**

1) Ian Clark described the two papaers he will be giviving at the AITPM Conference at Canberra at the end of the month and the Chairman wished him success in their presentation.

2) Dave Gamble wished to place on record his appreciation of the work undertaken by our chief researcher Steve Abley and our administration support from Michelle Abley., He wished in particular to recognise the ongoing efforts of Malcolm Douglass as NZTPDB's Administrator and he also congratulated him on both the authorship of 'A Wheel on Each Corner' and also his elevation to be the first Life Member of the Transportation Group..

Recognised with acclamation.

There being no further general business at this time, Dave Gamble thanked members and others for their attendance and wished them well for the rest of the conference and in their participation in NZTPDB activities in the 2007/2008 year ahead.

**He declared the Annual Meeting closed 9.15 a.m**

Signed as a correct record by.....  
Chairman

On the (Date).....